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**FORT CAMPBELL ENVIRONMENTAL HANDBOOK**  
**Guidance and Instruction**  
**ACCOMPLISHMENT OF ASBESTOS AND LEAD BASED-PAINT**  
**QUICK TURNAROUND SURVEYS**

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**1. Purpose and Scope:**

An asbestos and/or lead-based paint (LBP) quick turnaround survey, herein referred to as "survey," is often needed to support construction, maintenance, repair, and demolition efforts. The purpose of this guidance is to describe accomplishment of asbestos and/or LBP surveys.

**2. References:** None

**3. Definitions:**

a. Asbestos: Asbestos is a group of naturally occurring minerals that separate into fibers. Using asbestos in building products have enhanced it's properties. When conducting an asbestos survey, were actually surveying for the presence of asbestos containing material (ACM). ACM means any material or product that contains more than one percent asbestos.

b. Lead-Based Paint: This includes paint or another similar surface coating material containing lead or lead compounds (for survey purposes, LBP would include paint already applied or in situ as opposed to paint in liquid form). When testing existing paint on surfaces, LBP is any paint that tests equal to or greater than 1.0 milligram/cm<sup>2</sup> when using the X-Ray Fluorescence analyzer or 0.5% by weight (or 5,000 ppm) when using Atomic Absorption Spectroscopic analysis.

c. Quick Turnaround Surveys: This term, primarily used in the heading, is abbreviated as "Survey" throughout the Instruction. See the definition for "Survey" for additional information.

d. Quick Turnaround "Design" Surveys: This term, although not used in this Instruction, means the same as Quick Turnaround Surveys. The word "Design" has been purposely removed from the phrase "Quick Turnaround Surveys" as all surveys will be accomplished to a design level. This is why this definition is noted. See the definition for "Survey" for additional information.

e. Survey: This term also means the same as Quick Turnaround Surveys, but has been abbreviated herein as "Survey." A survey identifies both the locations, quantity, and condition of ACM in the building(s), structures, or products being surveyed.

**4. General:**

a. It is Army policy to manage asbestos containing material (ACM) and LBP in place as long as practical. It is Fort Campbell's intention to remove ACM and LBP when it is a potential threat to personal health; and/or, as necessary to comply with applicable regulations and/or whenever it is opportune to do so.

b. It is also an Army goal to survey all Army buildings for asbestos and designated target facilities for LBP. Those buildings not already surveyed for asbestos are in progress. Target facilities, for LBP management, are basically those where small children may live or spend a lot of time; these are Army Family Housing Units, schools, and child care facilities build prior to 1978. On Fort Campbell, we have thus far surveyed all target facilities except schools. Granting requests are unlikely for a quick turnaround survey in support of building management only. Surveys for building management purposes are complete for most building on Post; with the exception of newly constructed facilities, the remainder of surveys were completed in October 1996. The purpose of quick turnaround surveys are primarily to support maintenance, repair, construction, or demolition.

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c. Normally, turnaround for a quick turnaround survey, once given to the contractor, is two to three weeks, but this is also dependent upon the amount of other survey requirements being worked. Emergency survey requirements may be accomplished within one week.

**5. Responsibilities:**

The EQO is responsible for:

- a. ensuring that building managers have appropriate survey information available for management of asbestos and LBP in-place,
- b. ensuring that personnel obtain proper awareness of asbestos and LBP hazards and its locations in their buildings (minimizing disturbance of ACM is aided when occupants are aware of its presence), and
- c. ensuring approval of Self-Help work by PWBC; the EQO and will help avoid unnecessary risk of exposure.

**6. Instruction:**

The following, outlined in chronological order, designate the tasks necessary to accomplish asbestos and/or LBP quick turnaround surveys. Identification of the action person or office is shown using all capital letters. Also included and the end of this Instruction is a flowchart that I trust more simply describes this process.

- Task 1: REQUESTER prepares and submits Work Request (DA Form 4283).
- Task 2: PWBC / SERVICE DIVISION (SD) / SUPPORT BRANCH (SB) / STATUS CLERK loads Work Request into computer and monitors status (Requester calls Status Clerk for status at 798-9722).
- Task 3: PWBC / SD / SB / CUSTOMER SERVICE REPRESENTATIVE determines if an asbestos and/or LBP survey has already been done. If an adequate survey has been accomplished and only the requester needs it, a copy is sent to the requester.
- Task 4: If a survey is required, the CUSTOMER SERVICE REP. determines whether abatement is to be accomplished In-House or by contract.
- Task 5: If have adequate survey, the CUSTOMER SERVICE REP. is to see tasks 12, 13, and 14 below and act appropriately (If not, forward survey request to Contract Branch).
- Task 6: PWBC / SD / CONTRACT BRANCH (CB) submits to Environmental Division for survey consideration (if have adequate survey, see task 12 below).
- Task 7: PWBC / Environmental Division (ED) / INSTALLATION ASBESTOS AND LBP PROGRAM MANAGER also determines need for survey and submits facilities to be surveyed as required and as funds are available.
- Task 8: The SURVEY CONTRACTOR accomplishes survey per contract requirements.
- Task 9: PWBC / ED / INSTALLATION ASB. & LBP PROGRAM MANAGER files copy of survey into Division official files while another is forwarded.
- Task 10: PWBC / SD / CB forwards a copy to Support Branch for

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inclusion into their database files.

- Task 11: CB forwards the survey to function(s) as noted in tasks 12-15 and advises Status Clerk.
- Task 12: PWBC / SD / CB / REQUIR. CONTRACT REP. issues Delivery Order for contractor abatement.
- Task 13: PWBC / SD / SB / CUSTOMER SERVICE REP. issues Phase for In-House Team abatement.
- Task 14: CUSTOMER SERVICE REP. files survey copy into database files.
- Task 15: REQUESTER uses survey for building management or as required.

**7. Additional Guidance:**

- a. For additional guidance and information, and answers to your questions, contact PWBC Environmental Division, 798-9637 / 9597.
- b. For future reference, place this document behind *Tab number 2* in your Fort Campbell Environmental Handbook.